

To:

The Chairman and Members
of the Finance & Personnel
Committee

10 January 2017

NOTICE OF FINANCE & PERSONNEL COMMITTEE MEETING

The Chairman and Members of the Council's Finance & Personnel Committee
are hereby summoned to attend the following meeting:

Meeting: Finance & Personnel Committee
Date: Monday, 16 January 2017
Time: 6:00pm
Venue: St Martin's Primary School, Younghayes Road EX5 2LZ

Janine Gardner
Town Clerk

A G E N D A

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Town Clerk in advance of the meeting.

3. MINUTES

To accept as a true record the minutes of the meeting held on 14 November 2016

4. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of the business on the agenda under Standing Orders 3e to 3k.

5. GRANT APPLICATION – 1ST CRANBROOK BROWNIES

To consider the grant application.

6. FEEDBACK ON PREVIOUS GRANT APPLICATIONS

The Council's Grants Policy stipulates that organisations are required to inform the Council of the outcome of their grant-aided work no later than six months after a grant was awarded. Attached is a summary of feedback from organisations which were granted funding by the Council and the Finance & Personnel Committee on 18 April, 9 May and 11 July 2016.

7. 2016-17 QUARTER 3 BUDGET MONITORING REPORT

To approve the budget monitoring report for the third quarter of the 2016-17 financial year.

8. BANK RECONCILIATION

To approve the quarterly bank reconciliation dated 1 January 2017.

9. FINAL BUDGET PROPOSALS FOR 2017-18

10. DEVON LOCAL GOVERNMENT PENSION SCHEME EMPLOYER CONTRIBUTION RATES 2017-2020

11. EMERGENCY BOX

On 14 November 2016, the Finance & Personnel Committee considered a wide list of potential items for the Council's emergency box (minute F&P/16/71 refers) following the adoption of the Council's Emergency Plan on 15 February 2016 (Council minute 16/39 refers) and made recommendations as to which should be included. Those items have now been costed and the findings re-presented to the Committee for final approval prior to purchase.