

To:

The Chairman and Members  
of Cranbrook Town Council

12 March 2019

## **NOTICE OF TOWN COUNCIL MEETING**

The Chairman and Members of Cranbrook Town Council are hereby summoned to attend the following meeting:

**Meeting:** Cranbrook Town Council  
**Date:** Monday, 18 March 2019  
**Time:** 7:00pm  
**Venue:** Younghayes Centre, 169 Younghayes Road, Cranbrook EX5 7DR

Janine Gardner  
Town Clerk

### **PUBLIC PARTICIPATION**

The Town Councillors very much welcome members of the public to attend and take part in Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

## **A G E N D A**

### **1. APOLOGIES FOR ABSENCE**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

## **2. DECLARATIONS OF INTEREST**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Town Clerk in advance of the meeting.

## **3. MINUTES**

To accept as a true record, the minutes of the meeting held on 18 February 2019.

## **4. PUBLIC PARTICIPATION**

To consider requests from members of the public to make representations, answer questions or give evidence in respect of the business on the agenda under Standing Orders 3e to 3k.

## **5. GRANT APPLICATION – BOXING CLUB**

To determine the grant application from the Boxing Club – *to follow*.

## **6. CRANBROOK DEVELOPMENT PLAN DOCUMENT**

East Devon District Council have launched a public consultation on the latest iteration of their Cranbrook Development Plan Document which will guide the future expansion of Cranbrook. The consultation runs from 11 March until 24 April 2019.

Members are invited to familiarise themselves with the Plan which is available online at <http://www.eastdevon.gov.uk/thecranbrookplan>. Hard copies of the Plan and supporting documents are available to view at the Town Council office.

Members of East Devon District Council's planning team will attend the meeting to introduce the Plan and respond to any comments or questions.

Attached is also the first draft of the Town Council's response to the consultation.

## **7. DISTRICT AND COUNTY COUNCIL ISSUES**

## **8. SOUTH WESTERN RAILWAY STATION MANAGEMENT PLAN CONSULTATION**

South Western Railway are currently consulting on their Station Management Plan for the next 40 years. The Council is invited to agree its consultation response. The consultation ends on 18 March 2019.

## **9. CRANBROOK TOWN COUNCIL'S ANNUAL REPORT 2018-19**

To approve the annual report.

## **10. YOUTH FACILITIES**

To consider a report recommending future facilities for young people in Cranbrook.

## **11. INGRAMS SPORT FACILITIES MANAGEMENT COMMITTEE**

To consider a report recommending the establishment of a joint management committee to manage the Ingrams facilities.

## **12. SPORT ENGLAND LOCAL DELIVERY PILOT**

In December 2017 Exeter and Cranbrook were chosen as a Sport England local delivery pilot site and the Council will be updated regarding developments under this standing item.

## **13. EAST DEVON DISTRICT COUNCIL'S HERITAGE STRATEGY DRAFT LOCAL LIST**

East Devon District Council have recently produced a draft Local List Guide which is intended to help local communities to identify and assess features of character with a local heritage value. A consultation on the Draft Local List Guide is available at <http://eastdevon.gov.uk/planning/planning-policy/heritage-strategy-and-draft-local-list/draft-local-list/>. The Council is asked to agree its local list.

## **14. REVIEW OF THE EAST DEVON AREA OF SPECIAL CONTROL OF ADVERTISEMENTS (ASCA)**

East Devon District Council is consulting on changes it wishes to make to the area covered by the East Devon Area of Special Control of Advertisements (ASCA). An ASCA places additional controls on the display of advertisements due to an areas scenic, historic, architectural or cultural significance. It is being reviewed to ensure that it still covers the areas which need additional protection without placing unnecessary burdens on local businesses and others where the stricter controls are no longer necessary. Initial work has identified large parts of the main towns of East Devon, together with the Exeter and East Devon Enterprise Zone, where it is now difficult to justify the ASCA designation.

The Council is asked to respond to the consultation and to agree the attached draft response.

## **15. ASSET DELIVERY REPORT**

To consider Asset Delivery Report dated 11 February 2019.

## **16. PLANNING COMMITTEE MINUTES**

To adopt the minutes of the Planning Committee on 4 March 2019.

## **17. SCHEDULE OF PAYMENTS**

To approve the attached schedule of payments.