

To:

The Chairman and Members
of Cranbrook Town Council's
Amenities Committee

29 October 2019

NOTICE OF AMENITIES COMMITTEE MEETING

The Chairman and Members of Cranbrook Town Council's Amenities Committee
are hereby summoned to attend the following meeting:

Meeting: Amenities Committee
Date and time: Monday, 04 November at 7:00pm
Venue: Younghayes Centre, 169 Younghayes Road EX5 7DR

Janine Gardner
Town Clerk

PUBLIC PARTICIPATION

The Town Councillors very much welcome members of the public to attend and take part in Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

ACCESS TO INFORMATION

The Town Council does not routinely publish all the supporting reports and documents along with the agenda on its website due to resource constraints. If you would like to receive any report or document under consideration at this meeting please do get in touch with us and we will do our utmost to help:

Cranbrook Town Council
Younghayes Centre
169 Younghayes Road
Cranbrook
Devon EX5 7DR

Email: office@cranbrooktowncouncil.gov.uk
Tel: 01404 514552

A G E N D A

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Town Clerk in advance of the meeting.

3. MINUTES

To accept as a true record the minutes of the meeting held on 30 September 2019.

4. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of the business on the agenda under Standing Orders 3e to 3k.

5. URBAN TREE PLANTING DELIVERY TEAM MEETING

To receive a verbal report on the first meeting of the Urban Tree Planting Delivery Team.

6. REPORT ON THE BENCH FOR PHASE 1 COUNTRY PARK

To receive a verbal report on the progress of the installation of a bench in the Orchard, Phase 1 of the Country Park.

7. EXCLUSION OF PRESS AND PUBLIC

Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

8. ST MARTIN'S PLAY PARK EARTH BANK

To consider options to counter the continued erosion of the earth bank in the St Martin's play area.