

To:

The Chairman and Members  
of Cranbrook Town Council's  
Amenities Committee

28 January 2020

## **NOTICE OF AMENITIES COMMITTEE MEETING**

The Chairman and Members of Cranbrook Town Council's Amenities Committee  
are hereby summoned to attend the following meeting:

**Meeting:** Amenities Committee  
**Date and time:** Monday, 03 February 2020 at 7:00pm  
**Venue:** Younghayes Centre, 169 Younghayes Road EX5 7DR

Janine Gardner  
Town Clerk

### **PUBLIC PARTICIPATION**

The Town Councillors very much welcome members of the public to attend and take part in Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

## **A G E N D A**

### **1. APOLOGIES FOR ABSENCE**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

### **2. DECLARATIONS OF INTEREST**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Town Clerk in advance of the meeting.

### **3. MINUTES**

To accept as a true record the minutes of the meeting held on 23 December 2019.

### **4. PUBLIC PARTICIPATION**

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

### **5. RESIDENT TREE PLANTING**

To consider a request from a member of the public to plant trees.

### **6. WILLOW ARCHER SCULPTURE**

To consider the proposed location for the installation of a willow archer sculpture.

### **7. EXCLUSION OF PRESS AND PUBLIC**

Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

### **8. QUANTIFIED TREE RISK ASSESSMENT**

To consider the Quantified Tree Risk Assessment (QTRA) report and decide which recommendations require implementation, now costings have been acquired.