



To:

The Chairman and Members  
of Cranbrook Town Council's  
Planning Committee

25 January 2022

## NOTICE OF PLANNING COMMITTEE MEETING

The Chairman and Members of Cranbrook Town Council's Planning Committee  
are hereby summoned to attend the following meeting:

**Meeting:** Planning Committee  
**Date and time:** Monday, 31 January 2022 at 6:30pm  
**Venue:** Younghayes Centre, 169 Younghayes Road, Cranbrook EX5 7DR

Janine Gardner  
Town Clerk

### PUBLIC PARTICIPATION

The Town Councillors very much welcome members of the public to attend and take part in Council meetings. **You will need to let us know in advance if you are planning to attend this meeting. Please do so by emailing [office@cranbrooktowncouncil.gov.uk](mailto:office@cranbrooktowncouncil.gov.uk) by Monday, 31 January 2022 at 11:00am.**

Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

## A G E N D A

### 1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

## **2. DECLARATIONS OF INTEREST**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Town Clerk in advance of the meeting.

## **3. MINUTES**

To accept as a true record the minutes of the meeting held on 13 December 2021.

## **4. PUBLIC PARTICIPATION**

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

## **5. PLANNING MONITORING REPORT**

To consider the attached monitoring report.

## **6. CONSULTATION ON THE SCHEDULE OF MODIFICATIONS TO THE CRANBROOK DPD**

To consider the attached reports.