

To:

The Chairman and Members
of Cranbrook Town Council

15 November 2022

NOTICE OF TOWN COUNCIL MEETING

The Chairman and Members of Cranbrook Town Council are hereby summoned to attend the following meeting:

Meeting: Cranbrook Town Council
Date and time: Monday, 21 November 2022 at 7:00pm
Venue: Younghayes Centre, 169 Younghayes Road, Cranbrook EX5 7DR

Janine Gardner
Town Clerk

PUBLIC PARTICIPATION

The Town Councillors very much welcome members of the public to attend and take part in Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

A G E N D A

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the

Monitoring Officer of it. Requests for Dispensations should be made in writing to the Town Clerk in advance of the meeting.

3. MINUTES

To accept as a true record the minutes of the meeting held on 24 October 2022.

4. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

5. DISTRICT AND COUNTY COUNCIL MATTERS

To discuss East Devon District and Devon County matters.

6. OPEN SPACE MAINTENANCE CONTRACT EXTENSION

To consider the attached report.

7. INGRAMS BUSINESS PLAN

To consider the revised business plan financial assumptions following Council's initial approval on 25 July 2022 (ref. minute 22/136).

8. COUNCIL OUT-OF-HOURS AND EMERGENCY COVER

To consider the attached report.

9. VETERAN OAK TREE STATIC LOAD TESTING

To consider the attached report.

10. DEVON ELECTRIC VEHICLE (EV) CHARGING STRATEGY CONSULTATION

Devon County Council is consulting on the draft Devon Electric Vehicle (EV) Charging Strategy from 9 November until 16 December 2022.

The strategy aims to help all residents and visitors overcome barriers to EV adoption and increase access to suitable infrastructure. The strategy provides a summary of EVs in Devon, assesses the policy context, forecasts EV uptake and chargepoint demand to 2030 and sets out recommendations for how Devon County Council should intervene. All relevant information is available online at

<https://www.devon.gov.uk/haveyoursay/consultations/devon-electric-vehicle-charging-strategy/>.

To agree the attached draft consultation response.

11. WEST OF ENGLAND (EXETER-SALISBURY) RAIL LINE: STRATEGIC OUTLINE BUSINESS CASE LETTER OF SUPPORT

To consider the attached documents and to agree the attached letter of support.

12. MODEL COUNCILLOR OFFICER PROTOCOL

To adopt the attached protocol.

13. COMMITTEE MINUTES

To adopt the minutes of the Planning Committee on 14 November 2022.

14. ASSET DELIVERY REPORT

To approve the attached schedule of payments.

15. SCHEDULE OF PAYMENTS

To approve the attached schedule of payments.

16. EXCLUSION OF PRESS AND PUBLIC

Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

17. INGRAMS SPORTS PITCHES LAND TRANSFER

The Council received the finalised land transfer documents for the transfer of the freehold title of the Ingrams sports pitches to the Town Council which have to be executed as a deed.

The Council's Standing Order 23 covers the execution and sealing of legal deeds as follows:

(a) A legal deed shall not be executed on behalf of the Council unless authorised by a resolution.

(b) Subject to standing order 23(a), any two councillors may sign, on behalf of the Council, any deed required by law and the Proper Officer shall witness their signatures.

The Council is invited to approve the execution of the deed on behalf of the Council in accordance with Standing Order 23 if it is received in time.

To agree to the execution of the land transfer documents.

18. INGRAMS SPORTS PITCHES GROUNDS MAINTENANCE

To consider the attached report recommending an interim solution to grounds maintenance at the Ingrams sports pitches before employing a groundsperson.

19. RECTIFICATION OF ERROR IN LAND TRANSFER PHASE 3 COUNTRY PARK

To consider a proposal to rectify an error in the land transfer in Phase 3 of the Country Park – *to follow*.

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20. E.ON EASEMENT AGREEMENT

The Council might receive in time the engrossment version of an easement agreement granting E.ON the right to lay and thereafter maintain a pipeline and ancillary apparatus through parts of the Country Park.

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