

# MINUTES



**Committee:** Finance & Personnel Committee  
**Date:** Monday, 11 December 2023  
**Time:** 6:30pm  
**Venue:** Younghayes Centre, 169 Younghayes Road, Cranbrook EX5 7DR

## **Present**

Cllr Les Bayliss  
Cllr Kevin Blakey  
Cllr Ray Bloxham  
Cllr Colin Buchan  
Cllr Sam Hawkins (in the chair)  
Cllr Vincent Wilton

## **Also Present**

Cllr Kim Bloxham, Cranbrook Town Council  
Cllr James Gill, Cranbrook Town Council (from item 6)  
Cllr Lisa Goudie, Cranbrook Town Council (from item 6)  
Alexandra Robinson, Deputy Town Clerk and Deputy Responsible Financial Officer, Cranbrook Town Council

## **F&P/23/50 APOLOGIES FOR ABSENCE**

No apologies for absence were received.

## **F&P/23/51 DECLARATION OF INTERESTS AND DISPENSATIONS**

No declarations of interest were made.

## **F&P/23/52 MINUTES**

It was proposed by Cllr Kevin Blakey, seconded by Cllr Colin Buchan and **resolved** to accept and sign the minutes of the meeting held on 14 November 2023 as a correct record.

## **F&P/23/53 PUBLIC PARTICIPATION**

There were no members of the public to make representations, ask questions or give evidence.

## **F&P/23/54 EXCLUSION OF PUBLIC AND PRESS**

Due to the sensitive or confidential nature of the following item it was proposed by Cllr Kevin Blakey, seconded by Cllr Vincent Wilton and **resolved** to exclude the press and public from the remainder of the meeting on the basis of Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 which stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings

## **F&P/23/55 PERSONNEL MATTER**

The Chairman referred members to the report outlining a confidential personnel matter in relation to an employee of Cranbrook Town Council.

It was proposed by Cllr Kevin Blakey, seconded by Cllr Ray Bloxham and **resolved** to delegate to the Deputy Clerk to follow up on the actions as set out by the Finance and Personnel Committee.

**The meeting closed at 6.59pm**

Signed .....

15 January 2024