

MINUTES

Committee: Finance & Personnel Committee
Date: Monday, 22 April 2024
Time: 7:00pm
Venue: Younghayes Centre, 169 Younghayes Road, Cranbrook EX5 7DR

Present

Cllr Les Bayliss
Cllr Kevin Blakey
Cllr Colin Buchan
Cllr Sam Hawkins (Chair)
Cllr Vincent Wilton

Also Present

Janine Gardner, Town Clerk and Responsible Financial Officer, Cranbrook Town Council

F&P/24/13 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Ray Bloxham.

F&P/24/14 DECLARATION OF INTERESTS AND/OR DISPENSATION REQUESTS

No declarations of interest or dispensation requests were made.

F&P/24/15 MINUTES

It was proposed by Cllr Kevin Blakey, seconded by Cllr Vincent Wilton and **resolved** to accept and sign the minutes of the meeting held on 15 January 2024 as a correct record.

F&P/24/16 PUBLIC PARTICIPATION

There were no members of the public in attendance.

F&P/24/17 EXCLUSION OF THE PRESS AND PUBLIC

Due to the sensitive or confidential nature of the following item it was proposed by Cllr Vincent Wilton, seconded by Cllr Colin Buchan and **resolved** to exclude the press and public from the remainder of the meeting on the basis of Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 which stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

F&P/24/18 REQUEST BY AN EMPLOYEE TO INCREASE WORKING HOURS

The Committee considered a report setting out the request by an employee to increase their working hours in response to organisational growth.

Signed

Date: 17 June 2024

It was proposed by Cllr Vincent Wilton, seconded by Cllr Kevin Blakey and **resolved** to support the employee's request to increase working hours from currently 18.5 to 24 hours per week from 1 May 2024.

The meeting closed at 6:33pm.

Signed

Date: 17 June 2024