

## **Cranbrook All-Terrain Mobility Scooter Working Group**

### **Terms of Reference**

1. The working group is not a decision making body but will report its findings and make recommendations to the Amenities Committee.
2. Its membership will be two councillors appointed annually; the Deputy Clerk and Ranger will provide support as needed.
3. The Working Group may invite representatives of partner organisations to specific meetings to inform its deliberations.
4. The group will meet as required, meetings will not be open to the public and agendas, reports and meetings notes will not be publicly available.
5. The group will investigate the proposal to provide a Tramper Mobility Scooter for hire in Cranbrook.
6. The group will investigate the optional models of operation for the project.
7. The group will consider the wider aspects to include the following:
  - Secure storage with an electricity supply for re-charging;
  - Logistics of hiring the scooter, particularly as the most popular times are during the weekend and evenings.
  - Whether a trailer is required for transportation or retrieval from the Country Park.
  - Staff equipped to maintain the vehicle as per the lease agreement.

### **Actions:**

To Nominate a lead for the Working Group

To agree dates/times to meet

To agree actions and outcomes from each meeting together with next steps and timescales as appropriate.