



GRANT QUESTIONNAIRE

Please complete electronically and send to clerk@cranbrooktowncouncil.gov.uk or in hard copy and return to the Town Clerk, Cranbrook Town Council, Younghayes Centre, 169 Younghayes Road, Cranbrook EX5 7DR.

Thank you.

Why we are asking you to complete this

A few months ago, your organisation or group received grant funding from Cranbrook Town Council.

As part of that process, and as explained in our Grants Policy, all organisations receiving a grant are required to complete this questionnaire to the Town Council no later than six months after it was awarded, showing how the money was spent and how you achieved your outcomes.

The sum you received was given on behalf of the residents of the town, so this questionnaire is an important way in which we assess the success of the grant made and how it benefitted those living here.

Please answer the questions as fully and as honestly as you can and continue your answers on a separate sheet or expand the text area if you need more room. You are asked to return your questionnaire **within six months** of receiving your grant. You might find it helpful to refer to the Grants Policy document which can be found on the Community Organisations/Grants Policy page of our website www.cranbrooktowncouncil.gov.uk

1. Please explain who benefitted from your project/event/initiative.

Operation Rudolph is community project, as we understand that the Christmas period, and its 'pressures', can bring stress a anxiety to many. Our aim, is to help people know they are not alone! That there is support, especially with the continued impact the cost of living is having on many.

2. Did you achieve the aims you set out in your application? If so, please explain how. (If not, please explain why this was not possible. (The Town Council will contact you should it require further information).

Yes – and more!

In December 2023, we helped support over 45 families in Cranbrook. The breakdown:

28 x meal boxes (average 4 per family), so 112 meals provided, plus on Christmas day we delivered to 7 people a hot, homemade meal. We also delivered an air fryer (sponsored by MKM Building Merchants – NOT Council Grant funds)) to one family who told us their cooker was broken and they disclosed they had no cooking facilities.

Gifts: we delivered to over 30 homes, again an average of 4 people per household, 120

That was 239 people/meals/gifts that the project supported over Christmas in Cranbrook.

- 3. How did your project benefit the town and residents of Cranbrook in real terms?** (Please be as specific as possible and provide, for example, uptake to event/s, details of numbers who participated etc.)

The number above shows an increase on last year. What the project offered was both a 'choice' (such as to avoid the pressure of credit/debt) and to show that the community cared, and people were not alone.

- 4. Will there be any longer-term benefits (legacy aspects) of the project/event/initiative? If so, please explain those here.**

I hope the option to avoid debt will have a positive impact on many. For those who had hot meal deliveries, they had a 'check-in' from their community, which we hope helped them feel less alone, and explore engaging with their community more.

When I attended the Council meeting there was a suggestion of how 'Cranbrook' can help itself more. I am open to a future meeting to explore if a co-delivered project is something the Council would like to explore. If you are looking to provide 'in house' support, kindly let me know and next year (well 2024 – this year) any referrals then we can signpost to CTC.

- 5. How did your organisation or group acknowledge and credit the Town Council's funding (a condition of the grant)?** Please list all publications, media sites, websites, literature produced and Facebook posts where you placed material and, if possible, include an example of your materials.

Social media posts sent to Clerk.

Big Post planned as well – a sort of project summary

- 6. Please use this space to provide feedback about your experience of applying for a grant from Cranbrook Town Council** (how easy you found it, the process involved, our decision-making, whether and how you would like to work with us again etc.).

Simple process, good comms and I was made to feel welcome at the council meeting.

Thank you for completing your questionnaire

**Cranbrook Town Council
Finance & Personnel Committee**