



GRANT APPLICATION FORM

Please familiarise yourself with the requirements listed in Cranbrook Town Council's Grants Policy before completing this form.

For your application to be considered please ensure you provide one of the following:

- Copy of the latest set of annual accounts including profit and loss and a balance sheet, or
- Copy of bank statements for the previous six months, or
- A budgeted forecast

Any constituted organisation must also include a copy of their constitution.

Completed applications forms together with supporting evidence should be e-mailed to clerk@cranbrooktowncouncil.gov.uk.

The Council's Privacy Notice is accessible on our website at <https://www.cranbrooktowncouncil.gov.uk/governance/>.

1	In the interest of accountability and transparency, Cranbrook Town Council considers and determines grant applications at public meetings. This means that this application form will become a public document. Please would you give your consent that this application form can be published for public consumption. Personal and contact information will be omitted.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please note that if you do not give your consent for us to publish the information on this form, Cranbrook Town Council will unfortunately be unable to consider and determine your grant application.
2	Name and Address of Organisation	Cranbrook Operation Rudolph Inspiring-Connections South West CIC 32 Jasmine Cottage Seaton Devon EX12 2AD

3	Contact Details of Applicant Name and Job Number Telephone Number Email Address	[name] [mobile number] Volunteer [email address]
4	Are you a Registered Charity?	<input type="checkbox"/> Yes, registered charity number: <input checked="" type="checkbox"/> No. CIC14342970
5	Amount of grant requested:	£2000
6	When is the grant funding required?	November 2024
7	Is it a...	<input type="checkbox"/> one-off funding request <input checked="" type="checkbox"/> recurring funding request
8	Total cost of the project:	£9000 (East Devon)
9	For what purpose or project is the grant requested?	<p>2024 is Operation Rudolph's 5th year of supporting our communities. We have 3 elements to the project:</p> <ul style="list-style-type: none"> - Community Meal on Christmas day(One in Honiton & Seaton): open to anyone who may otherwise be on their own or cannot cook a meal(Carer, Widow, Homeless /Sofa Surfing). We provide volunteer transport if needed. - Fresh Meal box – with the ingredients to cook a meal, but the cost may be prohibitive - A gift from 'Santa', so no one has anything on the big day! Letting people know they are valued and not 'unseen'. <p>All offered with dignity and respect.</p> <p><i>Maximum 100 words</i></p>
10	What are the project's aims?	<p>We know that the Christmas period, and its 'pressures', can bring stress and anxiety to many. Our aim, is to help people know they are not alone! That there is support, especially with the</p>

		<p>continued impact the cost of living is having on many.</p> <p>We also offer volunteer opportunities , creating a place for anyone to come along and support their community.</p> <p><i>Maximum 300 words</i></p>
11	Please evidence demand for this project:	<p>This is our 5th year, and year on year the demand increases. Cranbrook Town Council were kind enough to support the project in 2023, and from the return you will see the need was high.</p> <p>This year we have already attended the wonderful Colour run (organised by the Running Club) with a community stall, listening to the community we know there is still a need for community led support. At this community day we signed up to volunteers, alongside support from other community groups.</p> <p>We have also been linking in with EX5 hub and the Educational Compass. Their message is the same, people are still struggling. But there was also a message of hope, with a growing number of community volunteers coming onboard to shape and drive Cranbrook support.</p> <p>We are also linking in with CAG again for a table/space at the Halloween Community Event.</p> <p><i>Maximum 300 words</i></p>
12	If the total cost of the project is more than the grant, how will the residue be financed?	<p>We have a combined income/support approach.</p> <p>Everyone is a volunteer.</p> <p>We have also applied to Honiton Town Council and will</p>

		<p>look at applications to the other major towns.</p> <p>We have 2 blue tokens collections currently at Tesco</p> <p>We hold community events (scone off/Band Jam) and Collections at Tesco</p> <p>Have a 'no cost' Santa (donations welcome)</p> <p>Tesco (Seaton & Axminster) have Trolleys for Toy Drop off</p> <p>Plus, various business support</p>
13	<p>How is financial sustainability being achieved in the long term?</p>	<p>This is an annual project, and we fundraise every year. Every penny is spent on the project with no management wages.</p> <p>As Cranbrook grows then it's likely the need will. If the Council were able to support some form of annual budget agreement that would mean that we could focus on group/community engagement throughout the year.</p>
14	<p>Have you applied for a grant for the same project to another organisation? Please state which organisation and how much:</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>For each Town I am seeking Grants from Town Councils.</p> <p>I have also applied to:</p> <ul style="list-style-type: none"> - devon community foundation (waiting to hear) - Gibbon Trust (at next trustee meeting for review) - Devon County Council Growing Community - £3000 grant agreed.
15	<p>How will the community benefit from the project?</p>	<p>Last year when I was invited to the Council meeting there was a question about 'Cranbrook community supporting 'itself'. This has always been a community led project, with no</p>

		<p>paid staff and all volunteer's welcome.</p> <p>We have strived to always link in with local anchor groups, helping understand and listen to what's happening. This year we have worked closer with some Cranbrook groups, such as CAG and EX5, and as mentioned, already been part of a community event and we have another planned.</p> <p>This is a project 'by' the community for the community, striving to meet a real need, being accessible working to be flexible as the community grows.</p>
16	Are any of the beneficiaries non-residents of Cranbrook?	<p><input type="checkbox"/> Yes, approximately how many:</p> <p><input checked="" type="checkbox"/> No *the funding goes in a collective pot, with 238 people in Cranbrook being support in 2023</p>
17	Applicants are asked to familiarise themselves with the Council's grants policy and please tick the box on the right to confirm that you understand and agree with them.	<p><input checked="" type="checkbox"/> I/We agree with the terms and conditions of the Council's grants policy, especially in relation to crediting the Council in any publicity and providing feedback on the success of the grant within six months.</p>

By signing this form, the applicant(s) agree with all the provisions detailed in the Town Council's grants policy, specifically regarding ownership of asset(s) and the requirement to repay funds where these have not been used in accordance with the grant application.

Signed.....[signature]Date13/8/24.....