

Cranbrook Town Council Risk Assessment

Task/Event	Graffiti Removal.	Risk Number 018
Description of Task/Event (Exposure):	On occasions staff may be asked to remove offensive graffiti using materials that have the potential to cause harm.	Date of Review Date Next Review

Severity: 5 Fatality	Severity 4 Major injury/illness resulting in a disability	Severity 3 Injury/illness requires doctor or hospital attendance.	Severity 2 Minor injury/illness first aid required	Severity 1 Minor injury/illness no first aid required.
Likelihood 5 Almost certain >71%	Likelihood 4 Probable 51%-70%	Likelihood 3 Possible 31%-50%	Likelihood 2 Remote 11%-30%	Likelihood 1 Improbable 0-10%

SEVERITY	5	10	15	20	25	<div> <div>Red Risk: Unacceptable (High) Reduce by further Mitigation. Transfer the Risk</div> <div>Yellow Risk: Tolerate (Medium) Consider further actions to reduce risk and impact</div> <div>Green Risk: Acceptable (Low) Monitor and Review.</div> </div>
	4	8	12	16	20	
	3	6	9	12	15	
	2	4	6	8	10	
	1	2	3	4	5	
LIKELIHOOD						

Health and Safety Guidance/Procedures/Safe Working Practice.

Health and Safety Policy Arrangements: Working at Height p18, Lone Working p21,

No	Hazard and potential consequences	Persons at Risk	Control Measures/Information	Current Risk Rating	Recommendations	Town Council Comments						
1	<p>Chemical:</p> <p>Exposure to hazardous chemicals used in the removal of Graffiti, example solvents and paints.</p> <p>Has the potential to cause burns, respiratory issues or eye irritation.</p> <p>Inherent Risk</p> <table><tr><th>Severity</th><th>Likelihood</th><th>Risk Score</th></tr><tr><td>4</td><td>3</td><td>12</td></tr></table>	Severity	Likelihood	Risk Score	4	3	12	<p>Employees</p> <p>Councillors</p> <p>Volunteer</p>	<p>Information:</p> <p>No reported accidents to date.</p> <p>Control Measures:</p> <p>Staff must wear appropriate PPE including gloves, safety goggles and suitable face protection.</p> <p>Staff to be trained where appropriate and made aware of the safe handling, usage and disposal of chemicals.</p> <p>Staff must follow the information contained in the Product Safety Data Sheets for each chemical used.</p> <p>Conduct graffiti removal in a well ventilated area.</p> <p>Ensure First Aid and eye wash is available at the site.</p>	<p>Severity: 4</p> <p>Likelihood: 2</p> <p>Risk score: 8</p> <p>Low Risk</p>		
Severity	Likelihood	Risk Score										
4	3	12										
2	<p>Slips and Trips</p> <p>Poor ground conditions has the potential to cause a variety of injuries such as broken bones, cuts and abrasions, burns and unconsciousness.</p> <p>Inherent Risk</p> <table><tr><th>Severity</th><th>Likelihood</th><th>Risk Score</th></tr><tr><td>5</td><td>3</td><td>15</td></tr></table>	Severity	Likelihood	Risk Score	5	3	15	<p>Employees</p> <p>Councillors</p> <p>Volunteer</p>	<p>Information:</p> <p>No reported incidents to date.</p> <p>Control Measures:</p> <p>Ensure the area is free from any hazards that may cause slips and trips.</p> <p>Wear appropriate non slip footwear.</p>	<p>Severity: 5</p> <p>Likelihood: 2</p> <p>Risk score: 10</p> <p>Medium Risk</p>		
Severity	Likelihood	Risk Score										
5	3	15										

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3	<p>Fall from Height</p> <p>Has the potential to cause falls that could result in broken bones, head injuries and in some cases death.</p> <p>Inherent Risk</p> <table><tr><th>Severity</th><th>Likelihood</th><th>Risk Score</th></tr><tr><td>5</td><td>3</td><td>15</td></tr></table>	Severity	Likelihood	Risk Score	5	3	15	<p>Employees</p> <p>Councillors</p> <p>Volunteer</p>	<p>Information:</p> <p>There have been no incidents or near misses reported to date</p> <p>Control Measures:</p> <p>Health and Safety Policy Arrangements page 18</p> <p>Appropriate PPE must be worn for example suitable footwear, gloves and safety helmet.</p> <p>Where a task requires working at height there must always be a safety person at ground level.</p>	<p>Severity: 5</p> <p>Likelihood: 2</p> <p>Risk score: 10</p> <p>Medium Risk</p>	
Severity	Likelihood	Risk Score									
5	3	15									
4	<p>Lone working:</p> <p>Lone working has the potential to expose the individual to several hazards, including violence, aggression, accidents, and illness.</p> <p>Inherent Risk</p> <table><tr><th>Severity</th><th>Likelihood</th><th>Risk Score</th></tr><tr><td>5</td><td>3</td><td>15</td></tr></table>	Severity	Likelihood	Risk Score	5	3	15	<p>Employees</p> <p>Councillors</p> <p>Volunteer</p>	<p>Information:</p> <p>No incidents have been reported to date.</p> <p>Control Measures:</p> <p>Staff should work in pairs where appropriate.</p> <p>Lone Working Policy and Health and Safety Policy adopted.</p> <p>Every activity in the field which staff and volunteers engage in are risk-assessed.</p> <p>Lone workers required to inform another member of staff of their</p>	<p>Severity: 5</p> <p>Likelihood: 2</p> <p>Risk score: 10</p> <p>Medium Risk</p>	
Severity	Likelihood	Risk Score									
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			<p>intended location of work and estimated return time. Upon return to the office or final destination e.g. home lone workers are required to send a message to the duty mobile phone.</p> <p>Council staff and volunteers are issued with a Skyguard personal alarm which is connected to GPS and independent of phone signal.</p> <p>Council staff and volunteers are issued with a Council mobile phone and are expected to send a pre-agreed signal to the office depending on the nature of their lone- working activity."</p> <p>Lone workers are trained in emergency procedures.</p> <p>Lone workers are trained in first aid and carry a first-aid kit suitable for treating minor injuries.</p> <p>Lone workers to report any incidents or near-misses to the employer immediately.</p> <p>Line manager periodically visiting and observing employees working alone.</p>				
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5	<p>Hand Tools:</p> <p>Inappropriate use of hand tools has the potential to cause a range of injuries from minor cuts and abrasions to major such as sever cuts that need medical treatment.</p> <p>Inherent Risk</p> <table><tr><th>Severity</th><th>Likelihood</th><th>Risk Score</th></tr><tr><td>4</td><td>3</td><td>12</td></tr></table>	Severity	Likelihood	Risk Score	4	3	12	<p>Employees</p> <p>Councillors</p> <p>Volunteer</p>	<p>Information:</p> <p>There have been no incidents or near misses reported to date.</p> <p>Control Measures:</p> <p>Only hand tools the user is competent with handling should be used.</p> <p>Where necessary manufactures instructions must be followed.</p> <p>Appropriate PPE must be worn for example gloves, eye protection.</p> <p>Chain saws or other similar high-power tools must not be used unless the users has been fully trained in their use.</p>	<p>Severity: 4</p> <p>Likelihood: 2</p> <p>Risk score: 8</p> <p>Low Risk</p>		
Severity	Likelihood	Risk Score										
4	3	12										

Remark

Assessor: Cllr. Les Bayliss
Clerk: Janine Gardner
Council Ratification:

No	Hazard and potential consequences	Persons at Risk	Control Measures/Information	Current Risk Rating	Recommendations	Town Council Comments
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