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**CONSULTATION ON ENABLING REMOTE ATTENDANCE AND PROXY VOTING  
AT LOCAL AUTHORITY MEETINGS**

Introduction

The Ministry of Housing, Communities & Local Government is consulting on the detail and practical implications of allowing remote and hybrid attendance and proxy voting at local authority meetings in England.

<https://consult.communities.gov.uk/local-government-standards-and-conduct/remote-attendance-and-proxy-voting/>

Below are the draft consultation responses on behalf of the Town Council.

Consultation Responses

1. In what capacity are you responding to this consultation?

An elected member of a council body

**A council body**

A member of the public

A local government sector body

Please indicate the local authority type:

**Town or Parish Council**

District or Borough Council

Unitary Authority

County Council

Combined Authority / Combined County Authority

Fire and Rescue Authority

Police and Crime Panel

Other local authority type

2. Do you agree with the broad principle of granting local authorities powers to allow remote attendance at formal meetings?

**Yes**

No

If you answered 'No' to question 2, select 'Continue' and go directly to question 4.

3. If you answered 'Yes' to question 2, do you think that there should be specific limitations on remote attendance?

Please tick all the options below [which] correspond with your view and use the free text box for any other comments.

Any formal meeting allowing remote attendance should have at least two thirds of members in physical attendance

Members should only be able to attend council meetings remotely in exceptional circumstances, such as those who are medically or physically unable to attend, or for reasons of local or national emergencies

**There should be no limitations placed upon councils with regard to setting arrangements for remote attendance of council meetings, up to and including full remote attendance**

4. If you are an elected member, can you anticipate that you personally may seek to attend some of your council meetings remotely?

Yes

No

**I am not an elected member**

5. If you are responding to this consultation on behalf of a council as a whole, what proportion of the council's current elected members are likely to seek to attend council meetings remotely over the course of a year?

Less than 10%

**More than 10% but less than 50%**

More than 50% but less than 90%

Most of them 90% to 100%

6. The government recognises that there may be cases in which it is necessary for councils to hold meetings fully remotely. Do you think there should be limitations placed on the number of fully remote meetings councils should be able to hold?

Councils should be able to allow full remote attendance at up to half of council meetings within a 12-month calendar period

Councils should only have the flexibility to change a meeting from in-person to online, or vice versa, due to unforeseen and exceptional circumstances

**Councils should not have the flexibility to conduct fully remote meetings to ensure there is always an in-person presence**

7. Do you think there are there any necessary procedural measures [which] would help to ensure a remote or hybrid attendance policy is workable and efficient?

Tick all the options [which] correspond with your view and use the free text box for any other comments.

Councils should be required to publish a list of attendees joining the meeting remotely and give notice if a meeting is being held with full remote attendance

**Councils should be required to ensure that standard constitutional arrangements are followed for hybrid and fully remote meetings**

**Councils should be required to make arrangements to ensure restricted items (where a council decision is taken in private to protect confidentiality) are managed appropriately and to require remotely attending members to join from a private location**

8. Do you think legislative change to allow councillors to attend local authority meetings remotely should or should not be considered for the following reasons?

Tick all the statements below [which] apply to your point of view.

Should be considered because:

**It is a positive modernising measure**

**It would likely increase the diversity of people willing and able to stand for election in their local area, making councils more representative of the communities they serve**

**Councils would be more resilient in the event of local or national emergencies which prevent in-person attendance**

Add any other reasons [which] it should be considered

Should not be considered because:

Councillors should be physically present at all formal meetings

It could lead to a significant number of councillors habitually attending remotely and ultimately reduce the effectiveness of councils

It would be more difficult for councillors to build personal working relationships with colleagues, and engage with members of the public in attendance at meetings

Add any other reasons that it should be considered

9. In your view, would allowing councillors to attend formal local authority meetings remotely according to their needs particularly benefit or disadvantage individuals with protected characteristics? For example, those with disabilities or caring responsibilities.

It would benefit members

It would disadvantage members

**Neither**

Add any further comments you have on this question

10. In addition to provisions allowing for remote attendance, do you consider that it would be helpful to introduce proxy voting?

Yes

**No**

Unsure

11. If yes, for which of the following reasons which may prohibit a member's participation in council meetings do you consider it would be appropriate?

Please select all [which] apply:

Physical or medical conditions

Caring responsibilities

Parental leave or other responsibilities

Add any other reasons

12. Are there circumstances in which you feel proxy voting would not be appropriate?

Add your comments

Each individual councillor is the elected representative. If a councillor is unable to vote in person, they should not be able to ask someone to vote on their behalf because the risk of influence and interference with the councillor's vote is too great.

13. If you think proxy voting is appropriate, are there any limitations you think should be placed upon it?

Add your comments

Proxy voting is not considered appropriate.

## **Recommendation**

To agree the consultation response.